



INTERNAL REGULATIONS

Drawn up in compliance with circular NOR: ACT11318894A – Official Journal of the French Republic No. 0042 of 19 February 2014 - text coming into force on 1st April 2014.

I. - GENERAL CONDITIONS

1. Admission and stay conditions

In order to be permitted to enter, set up or stay on a camp site, you must have been authorised to do so by the manager or his representative. The latter is obliged to ensure the satisfactory upkeep and orderly functioning of the camp site as well as the application of these internal regulations.

The fact of staying on a camp site implies acceptance of the provisions of these regulations and an undertaking to comply with them.

No one can use it as their official address.

2. Police formalities

Minors who are not accompanied by their parents will only be admitted if they have their written authorisation.

Pursuant to article R.611-35 of the law on the entry of foreigners and their stay and the right of asylum, the manager is obliged to have an individual police form filled in and signed by customers of foreign nationality on their arrival. It must include the following information in particular:

1. Surname and first names
2. Date and place of birth
3. Nationality
4. Usual place of residence

Children aged under 15 may be included in the form of one of their parents.

3. Setting up

The open-air accommodation and related equipment must be set up on the indicated pitch in compliance with the instructions given by the manager or his representative.

4. Reception office

HIGH SEASON: July and August

JULY – 01/07 – 31/07	8:30 am – 12:00 pm / 2:00 pm – 8:00 pm		7 days a week
AUGUST – 01/08 – 31/08	8:30 am – 12:00 pm / 2:00 pm – 8:00 pm		

SEASON:

MARCH – 15/03 – 31/03	9:00 am – 12:00 noon	phone duty 2:00 – 5:00 pm	Monday to Saturday
		phone duty Sunday	
APRIL - 01/04 – 30/04	9:00 am – 12:00 noon / 3:00 – 7:00 pm	phone duty Sunday	6 days a week
MAY – 01/05 – 31/05	9:00 am – 12:00 noon / 3:00 – 7:00 pm		7 days a week
JUNE – 01/06 – 30/06	9:00 am – 12:00 noon / 3:00 – 7:00 pm		7 days a week
SEPTEMBER – 01/09 – 30/09	9:00 am – 12:00 noon / 3:00 – 7:00 pm	phone duty Sunday	6 days a week
OCTOBER – 01/10 – 31/10	9:00 am – 12:00 noon / 3:00 – 6:00 pm	phone duty Sunday	6 days a week
NOVEMBER – 01/11 – 14/11	9:00 am – 12:00 noon	phone duty 2:00 – 5:00 pm	Monday to Saturday
		phone duty Sunday	

LOW SEASON:

NOVEMBER – 15/11 – 30/11	9:00 am – 12:00 noon	phone duty 2:00 – 5:00 pm phone duty Sunday	Monday to Saturday
DECEMBER – 01/12 – 31/12	9:00 am – 12:00 noon	phone duty 2:00 – 5:00 pm phone duty Sunday	Monday to Saturday
JANUARY – 01/01 – 31/01	9:00 am – 12:00 noon	phone duty 2:00 – 5:00 pm phone duty Sunday	Monday to Saturday
FEBRUARY – 01/02 – 28/02	9:00 am – 12:00 noon	phone duty 2:00 – 5:00 pm phone duty Sunday	Monday to Saturday
MARCH – 05/03 – 14/03	9:00 am – 12:00 noon	phone duty 2:00 – 5:00 pm phone duty Sunday	Monday to Saturday

All the information on the camp site's services is available at Reception, along with information on food shops, sports facilities, tourist attractions in the area and the various addresses that may be of use.

An evaluation form is handed over to the customers when they arrive. It must be filled in and handed back at the end of the stay. There is a system at the disposal of the customers for collecting and dealing with any complaints.

5. Posting

These internal regulations are posted at the entrance to the camp site and at Reception. They will be given to any customers who ask for a copy.

For classified camp sites, the classification category with the indication of whether it is a tourist or leisure site and the number of tourism or leisure pitches are displayed.

The rates for the various services are notified to the customers under the conditions set by the minister in charge of consumer affairs and can be consulted at Reception.

6. Departure procedures

Customers are invited to notify Reception of their departure the day before. Customers intending to leave before Reception's opening time must pay for their stay the day before their departure.

7. Noise and silence

Customers are invited to avoid making any noise or having discussions that could disturb their neighbours.

Audio devices must be adjusted accordingly. Car doors and boots must be closed as quietly as possible.

The manager ensures his customers are not disturbed by fixing times during which total silence must be observed.

8. Pets

Pets must never be allowed to run free on the camp site premises. They must not be left on the camp site, even shut indoors, in the absence of their owners, who are civilly liable for them. Pets are not authorised in the mobile leisure residences.

9. Visitors

After having received the authorisation of the manager or his representative, visitors may enter the camp site under the responsibility of the campers they are visiting.

Campers may receive one or more visitors at Reception. The camp site services and installations may be accessed by visitors. However, the utilisation of these amenities is subject to payment according to the rate posted at the entrance to the camp site and at Reception.

Visitors are not permitted to bring their cars into the camp site.

10. *Driving and parking vehicles*

The speed limit for vehicles in the camp site is set at 10 kph. *Driving is authorised between 7am and 10pm. Outside those hours, it is advisable to park the vehicles in the car park located close to the camp site.*

It is only permitted to drive vehicles in the camp site that belong to campers staying there. It is strictly prohibited to park in the places usually occupied by the accommodation facilities unless a parking space is provided for this purpose. **Only one vehicle is allowed per pitch, including those for mobile leisure homes.** Traffic and the arrival of newcomers must not be hindered by parked cars.

11. *Installation upkeep and appearance*

Everyone must refrain from doing anything that could have an impact on the cleanliness, hygiene and appearance of the camp site and its installations, notably the sanitary facilities.

It is prohibited to pour waste water on to the ground or into the gutters.

Customers must dispose of their waste water in the installations provided for this purpose.

Household waste, and any other waste or paper must be disposed of in the dustbins. There are waste sorting containers placed at the campers' disposal.

It is strictly prohibited to do washing in any places other than the washtubs provided for this purpose.

When necessary, washing may only be hung out on the shared drying rack. However, this is tolerated close to the accommodation provided it is unobtrusive and does not bother the neighbours. Washing must never be hung out to dry on the trees.

The flower beds and decorations must be respected. It is prohibited to hammer nails into the trees, cut branches, or plant anything.

It is not permitted to mark out a pitch using personal means, or to dig up the soil.

Any repairs that have to be made to damaged vegetation, fences, land or installations in the camp site will be charged to the person who caused the damage.

The pitch that is used during the stay must be kept in the condition in which the camper found it on entering the site.

12. *Safety*

a) *Fire*

Open fires (wood, charcoal, etc.) are strictly forbidden. Stoves must be kept in good operating condition and may not be used in dangerous conditions.

In the event of fire, immediately notify the manager. The fire extinguishers may be used if needed.

There is a first aid-kit available at Reception.

b) *Theft*

The camp site manager is responsible for objects placed in the office safe, and has a general obligation to keep watch over the camp site. The campers remain responsible for their own installation and must report the presence of any suspicious people to the manager. Campers are invited to take the usual precautions to safeguard their equipment.

13. *Games*

No violent or rowdy games may be organised close to the installations.

The meeting room may not be used for turbulent games.

Children must always be kept under the supervision of their parents.

14. *Storage*

Unoccupied equipment may only be left on the camp site with the permission of the manager and only in the indicated place. This service is subject to payment.

15. Violation of the internal regulations

In the case where a resident disturbs the stay of other users or does not comply with the provisions of these internal regulations, the manager or his representative may, if he considers it necessary, give the person concerned formal notice orally or in writing to cease the disturbance.

In the case of serious or repeated breaches of the internal regulations and after having been given formal notice by the manager to comply with these regulations, the latter may terminate the contract.

In the case where the law is broken, the manager may call the police.

16. Environmentally friendly approach

As part of its environmentally friendly approach, the camp site invites residents to comply with eco-citizen gestures (see the campers' booklet) such as sorting waste, limiting energy consumption and preservation of water resources.

II. - SPECIAL CONDITIONS

1. Access card

For security reasons the camp site is closed with a barrier that operates with a magnetic card. Each resident is given an access card, against a deposit that is refunded at the end of the stay when the card is handed back. The amount of this deposit is indicated in the schedule of rates posted at the entrance to the camp site and at Reception.

2. Washing vehicles

It is strictly prohibited to wash vehicles in the camp site.

3. Electrical recharging of vehicles

Recharging of electric vehicles is strictly prohibited via the electricity meters and sockets located in the camp site. Residents must use the charging stations provided for the purpose (2 stations available in the town: place du 8 mai 1945 and salle Daniel Pierre).

4. Bike shelter

Access to the bike shelter must be requested at Reception beforehand. The shelter is reserved for bikes and it is protected by a door with a digital code. Residents have access to a bike stand and a charging station for electric bikes. Residents must secure their equipment, which remains under their sole responsibility.

Approved and appended to Proceedings No. 20221114-10 of the Town Council – session held on 14 November 2022.

Drawn up in Cany-Barville on 14 November 2022.

The Mayor,

Jean-Pierre THEVENOT

